

**BOARD OF DIRECTORS' MEETING MINUTES**  
**Regular Meeting Minutes from Thursday, November 19, 2020**

1. **CALL TO ORDER:** The meeting was called to order by **Judy Garner** at 4:00 PM
  2. **PLEDGE OF ALLEGIANCE:** The pledge was led by **Frazier Mayer**.
  3. **ROLL CALL OF BOARD:** **Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl, and Nancy Tschikof** were present.
  4. **APPROVAL OF MINUTES**
    - A. Minutes of the Regular Session of 10-21-2020.  
A motion was made by **Phil Lobeck** to approve the minutes from the 10-21-2020 Board Meeting.  
Seconded: **Wayne Keller**  
Ayes: **Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl.**  
Abstain: **Nancy Tschikof.**  
Nays: 0
- ❖ **CALL TO PUBLIC:** Members of the community in attendance: **Lori Bomar, Chief Shawn Bomar, Scott Mayer, Captain Lew Theokas and Marcie Theokas.**

❖ **REPORTS AND CORRESPONDENCE**

A. Fire Chief's Report:

❖ Number of Calls:

Month	Number of EMS Calls	Number of Fire Calls	Number of MVA* Calls	Mutual Aid EMS/Fire	Public Assist
September	6	0	0	0	3
October	10	3	2	0	0
November**	11	0	0	1	2

\*MVA - Motor Vehicle Accident

\*\*Numbers for the current month are up to the date of the Board Meeting.

- ❖ Grants: AZ Forestry Fuels Reduction = \$187,000; SAVERS Grant (combined with Southern Yavapai Fire Department) = \$590,000; Forestry Fee Title III = \$6,000. We were not awarded the Firehouse Subs Grant.
- ❖ Personnel/Training: All volunteers complete 10 hours of on-site training and 4-hours of on-line training. All volunteers have been trained on operation of the engine, the tenders, the brush truck, and the EMS response vehicle.

- ❖ EMT: PVFD EMTs are reminded to take all precautions when going on calls. COVID cases are spiking again.
  - ❖ Irwin Status: 9
  - ❖ Apparatus/Equipment: All apparatus and equipment are operational. The chipper will be at the Station on Tuesday, 11-24-2020.
  - ❖ Wildfire Mitigation: As noted above, the woodchipper will be at the Station on 11-24-2020.
  - ❖ Water Resources Along Highway 89: The dry hydrant will be installed as soon as the backhoe is repaired.
  - ❖ ISO Status: Starting 02-21-2021 our ISO Status will be 6 versus 8.
  - ❖ Notary Status: Frazier Mayer reported that all the necessary paperwork has been submitted to the Secretary of State. There may be a delay of 8 to 12 weeks to receive the notice of acceptance.
  - ❖ **Chief Bomar emphasized that Peoples Valley is still under a fire ban. If you see smoke, please contact the Chief immediately.**
- B. Financial Report: The financial report prints out split making it difficult to read. **Chief Bomar** noted that there are some errors, and he will be contacting the accountant to reconcile the errors.
- C. Correspondence received by the Board: The Board received a letter from the County Treasurer regarding solar panels as personal property. A return of \$430.01 property tax will be returned to the homeowners with solar panels. A letter from the Property Tax Oversight Commission was received and a letter from the County noting that the fire station is in violation because no address number are visible and that the fire station's address is 17275 W. Burning Bush Drive, not 17475.
- D. Auxiliary Report: **Marcie Theokas** provided a report on the auxiliary actions:
- COVID Safe Chili and Bingo Night was a huge success. Generous donations from the Sonnetag, the Gareises, and the Tideys helped to boost the profit from the event to \$1,119.27.
  - The monies collected for the cancelled Spring Hoedown are being deposited in the Auxiliary's account as donations per the wishes of those who declined reimbursement.
  - The Auxiliary Board agreed that proceeds from their events will be used to purchase automatic openers for the back doors of the fire station.
  - Lani Beyle will be driving Santa around Peoples Valley to distribute goodie bags.
  - Lori Bomar noted that the goodie bags will have more healthy items than previous years: Hershey bars, cuties, apples, granola bars with chocolate chips, and candy canes. Christmas pads and pencils will also be included.

## 7. BUSINESS

- A. Discussion/possible action to approve the October 2020 Treasurer's report.
- A motion was made by **Phil Lobeck** to approve the October 2020 Treasurer's Report.
  - Seconded: **Wayne Keller**
  - Ayes: **Judy Garner, Phil Lobeck, Wayne Keller, Dave Schroedl, Nancy Tschikof**
  - Nays: 0
- B. Discussion/possible action to approve Warrant Requests including stipend checks and regularly budgeted items.
- **Wayne Keller** made a motion to approve the Warrant Requests including stipend checks and regularly budgeted items.
  - Seconded: **Nancy Tschikof**
  - Ayes: **Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl, Nancy Tschikof**
  - Nays: 0.
- C. Discussion/possible action on Fire Board election.
- Paperwork required from **Dave Schroedl** and **Wayne Keller** will be sent to the County; in addition, they both need to attend mandatory training.
  - **Note: No motion was required for this topic.**
- D. Discussion/possible action ISO status. **See Chief Bomar's** report above.
- E. Discussion/possible action on the sale of the property proceeds. The proceeds from the sale were used to purchase the woodchipper.
- **Note: No motion was required for this topic.**
- F. Discussion/possible action to approve new AD&D proposal from VFIS. The proposal by VFIS is to increase personal insurance to \$250,000, non-fire related accidental death and disability to \$1,500. This brings the yearly cost to \$6,416; these charges are covered by the SAFER grant.
- **Wayne Keller** made a motion to approve the new rates from VFIS.
  - Seconded: **Phil Lobeck**
  - Ayes: **Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl, Nancy Tschikof**
  - Nays: 0.
- G. Discussion/possible action to approve the purchase of a woodchipper box truck for the Fuels Reduction Crew. The chipper box body is \$15,000 installed. This makes the truck with the woodchipper box installed a Type VI; the decision was made that turning the truck into a Type VI will be more useful than another Type III engine.

**Chief Bomar** will be contacting the State to determine how much the Type VI would be if called out on a wildfire.

- **Wayne Keller** made a motion to approve the purchase of a woodchipper box.
- Seconded: **Phil Lobeck**
- Ayes: **Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl, Nancy Tschikof**
- Nays: 0.

H. Discussion/possible action to approve the Wildland Logo.

- **Nancy Tschikof** made a motion to approve the logo.
- Seconded: **Phil Lobeck**
- Ayes: **Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl, Nancy Tschikof**
- Nays: 0.

## **8. FUTURE AGENDA ITEMS; UPCOMING MEETING DATE**

A. New Business Agenda Item Requests for next Regular, Workshop and Other Meetings:  
Nothing was reported.

B. The next Board meeting is scheduled for Wednesday, 12-16-2020 at 4:00 PM.

## **9. ADJOURNMENT: Judy Garner adjourned the meeting at 5:28 PM.**

**Submitted by: Frazier Mayer, Scribe**