

Peoples Valley Fire District  
 PO Box 936, Yarnell, AZ 85362  
 17275 W. Burning Bush Drive, Peoples Valley, AZ 86332  
**BOARD OF DIRECTORS' MEETING MINUTES**  
 Location of Meeting Held: Old Peoples Valley School  
 18205 S. Highway 89, Peoples Valley, AZ  
**Wednesday, October 18, 2023, 10:00 AM**

1. **CALL TO ORDER:** Neil Rifenbark, the Chairperson, called the meeting to order at 10:02 AM.
2. **PLEDGE OF ALLEGIANCE:** The pledge was led by Neil Rifenbark.
3. **ROLL CALL OF BOARD:** Neil Rifenbark, Phil Lobeck, Wayne Keller, James Jacobs and Scott Mayer
4. **APPROVAL OF MINUTES** Regular Session 09-21-2023  
**Phil Lobeck** made a motion to approve the minutes from the 09-21-2023 board meeting. Changes 17 to 21, remove Neil and Scott from item H.  
**Seconded: James Jacobs**  
**Ayes: Phil Lobeck, Wayne Keller, James Jacobs**  
**Nays: 0**  
**Abstain: Neil Rifenbark and Scott Mayer**
5. **CALL TO PUBLIC: none**  
 Members of the community in attendance: **Lori Bomar, Shawn Bomar, Kelley Paiz, Ray Paiz, Ben Archer, Jacob Loaiza, Britteny Dwiggin, Lindon Gareis, Lew Theokas**

6. **REPORTS AND CORRESPONDENCE**

A. Fire Chief's Report:

❖ Number of Calls:

Month	Number of EMS Calls	Number of Fire Calls	Number of MVA* Calls	Structure	Public Assist
Sept.	8	5	1	0	0
October	4	3	0	0	0

\*MVA – Motor Vehicle Accident

\*\*Numbers for the current month are up to the date of the Board Meeting.

❖ Grants:

- Continuing Safer Grant with Southern Yavapai Fire.
- Applied for Ready, Set, Go Fuels Reduction Grant for Ruger Ranch.
- Applied for Title III Grant with Yavapai County for suppression equipment.
- Applied for CWPP Grant through US Forest Service.

- Applied for Firehouse Subs grant for extrication equipment.
  - ❖ Personnel/Training: Currently have 22 personnel (8 EMTs, 3 EMRs).
  - ❖ Apparatus/Equipment: all operational, B81 on assignment in CA.
  - ❖ Wildfire Mitigation: has started for the season
- B. Report from District Strategic Plan Development Committee:
- ❖ Working on the development and completion of the introduction section. All information is to be emailed to Jacob Loaiza. Jacob Loaiza, Lori Bomar, and Chief Bomar will present the introduction to the Planning Committee.
  - ❖ Facility Development Committee – waiting to hear back from Maughan Ranches on the acquisition of the land. Ray Paiz spoke with Selina Bliss on funding – high priority – need to send letter and documentation.
  - ❖ Priority 2 now has four objectives.
  - ❖ Priority 3 – succession planning
- C. Correspondence received by the Board:
- ❖ none
- D. Auxiliary Report: Meeting was held on October 4 at Station 81. The Founding Fathers event is on October 7<sup>th</sup>. Staff will be handing out fire prevention information, fire hats, toy trucks, and candy at the event.  
 Thank you to Marcie and Lew Theokas for the picture and to Auto Trim Plus for the wrap on the logistics trailer. The wrap is part of the Fire Prevention and Safety Grant.  
 The auxiliary will be preparing Christmas stockings for the students at Model Creek. Date and time to be determined.  
 The meal for the October 21<sup>st</sup> training will be chili, Fritos, and dessert by Gale, Lani, and Chris.  
 Angie looked into getting free cans of water from Anheuer-Busch. The district will receive approximately 2300 cans at a later date.  
 The Weaver Mountains Fall Festival is on October 28<sup>th</sup>. Dollar General is donating ten bags of ice. There are seven cars for the car show, 24-26 vendors, games, and 4H will help with the kids' area.  
 Article II, Section 1, C. of the bylaws has been changed to say “with activities serving the Weaver Mountains Communities.”  
 There will be an events committee meeting on October 25<sup>th</sup> to finalize all details for the event.  
 The next auxiliary meeting will be November 4<sup>th</sup> at 9:00 AM at Station 81.  
*Submitted by Karen Stafford, PVFD Auxiliary President, to Lori Bomar for presentation to the Board on 10-18-23.*

## 7. BUSINESS

- A. Discussion/possible action to approve the September 2023 Financial Report

presented by The James Vincent Group.

- **Wayne Keller** made a motion to approve the September 2023 Financial Report.
  - **Seconded: Scott Mayer**
  - **Ayes: Neil Rifenbark, Phil Lobeck, Wayne Keller, James Jacobs, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**
- B. Discussion/possible action to approve October Warrant Requests.
- **Phil Lobeck** made a motion to approve the October Warrant Requests.
  - **Seconded: Scott Mayer**
  - **Ayes: Neil Rifenbark, Phil Lobeck, Wayne Keller, James Jacobs, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**
- C. Discussion/possible action to accept credit card payments for services.
- **Wayne Keller** made a motion to accept credit card payments for services.
  - **Seconded: Scott Mayer**
  - **Ayes: Neil Rifenbark, Phil Lobeck, Wayne Keller, James Jacobs, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**
- D. Discussion/possible action to begin automated bill-paying services.
- **Scott Mayer** made a motion to table the automated bill-paying services to the next meeting for more information from JVG.
  - **Seconded: Phil Lobeck**
  - **Ayes: Neil Rifenbark, Phil Lobeck, Wayne Keller, James Jacobs, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**
- E. Discussion/possible action to acquire a business and credit card account with National Bank.
- **Phil Lobeck** made a motion to acquire a business and credit card account with National Bank.
  - **Seconded: Wayne Keller**
  - **Ayes: Neil Rifenbark, Phil Lobeck, Wayne Keller, James Jacobs, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**
- F. Discussion/possible action to approve adjacent annexation request.
- **Phil Lobeck** made a motion to table the adjacent annexation request to the next

meeting.

- **Seconded: Wayne Keller**
- **Ayes: Neil Rifenbark, Phil Lobeck, Wayne Keller, James Jacobs, Scott Mayer**
- **Nays: 0**
- **Abstain: 0**

G. Discussion on Automatic Aid Agreement with Yarnell Fire.

**8. FUTURE AGENDA ITEMS; UPCOMING MEETING DATE**

A. New Business Agenda Item Requests for the next Regular meeting, Workshops, and Other Meetings.

D and F, presentation by JVG on automated bill-paying services

B. The next Board meeting is scheduled for November 15, 2023, at 10:00 AM.

**9. ADJOURNMENT: Phil Lobeck** adjourned the meeting at 11:30 AM.

Respectfully Submitted by: Lori Bomar, Administration