



Peoples Valley Fire Department
Corporation and Auxiliary
P.O. Box 936, Yarnell, AZ 85362
17275 W. Burning Bush Dr.
Peoples Valley, AZ 86332
www.peoplesvalleyfire.org
Annual Meeting
Saturday Jan. 6th 2024 9AM

AMENDED

PRESENT: Sue Bernard, Lani Beyle, Lori Bomar, Shawn Bomar, Angie Davis, Judy Garner, Gale Henry, Jim Kellmann, Pam Kellmann, Karl Kennedy (by phone) Chris McCawley, Kelley Paiz, Karen Stafford, Bethany Strickland, Marcie Theokas. We welcomed 2 new members: Jackie Stephens, Angie Weishaar. Welcome, ladies!

Call to Order: Meeting called to order by: Karen at 9:01am

Pledge of Allegiance by: Lori

Introduction of officers, attending members, and guests. Bylaws Auxiliary Objectives read by: Angie D.

Collection of dues: \$5.00 : Lori, Shawn, Kelley, Ray, Jackie, Marcie, Sue, Angie D., Karen, Judy, Gale, Chris, Angie W., Pam, Jim, Bethany

Motion to approve minutes from previous meeting made by: With any and all corrections: Lori
Second: Marcie

Vote: Approved: 12 Abstained: 5 Angie D, Pam, Jim, Angie W., Jackie

Treasure's-Financial Report: Judy

Motion to approve the Treasure's report, with any and all corrections: Lori Second: Kelley

Vote: Approved: 17-0

A donation of \$2500.00 was initially attributed to "Reserved for Ruger Ranch" and should be changed and attributed to the "Multi-Purpose Building", as requested by the donor. The Ruger Ranch donation balance should now read \$700.00.

An additional \$1000 donation was received for the purpose of the Weaver Mountain Regional Facility/Multi-Purpose Center.

A motion was made to reimburse Bethany \$212.21 for expenses related to our Christmas Elf Program, by: Angie D. Second: Marcie **Vote:** Approved: 17-0

Election of Officers: Please see the attached paperwork.

Land Donation Proposal: A motion was made to accept the Maughn Ranch land donation with the following statement/addendum to be put in the contract with Maughan Ranches: "Motion to proceed to contract for the land donation by Maughan Ranches with the stipulation that Peoples Valley Fire Department and Auxiliary is able to meet the obligations #1-4 of the proposal."

Motion to accept this proposal by: Marcie Second: Lani Vote: Approved : 17-0

The following information describes Proposal Items #1 – 4 in detail:

Proposal Item #1: Survey the 10 acres of donated land (This is a portion of parcel 202-04-004F) will cost \$2600.00, with half (\$1300.00) due up front. The balance will be due after the survey is done. The survey should be done by the end of Jan. 2024.

Motion to approve monies for the survey made by: Marcie Second: Kelley Vote: Approved: 17-0

Proposal Item #2: Install cattle guards at West Double Bar A Ranch Road and South Sickles Ranch Road. The cattle guards will be provided by Maughan Ranches(Donor). PVFD-Auxiliary is getting quotes for the work to install the cattle guards. The cost of this item will be funded by donations that are in process.

Proposal Item #3: Install fencing at both the south and east portions of the newly created property boundaries. This work will be funded by donors (approximately \$35,000.00). This fencing, at a minimum, will be four-wire ranch fencing.

Proposal Item #4: Provide an appraisal for the donated property for tax purposes. The cost of this item will be funded by donations that are in process.

Additionally, once the land survey is completed, the matter of re-establishing drainage related to the property will be researched.

Karen recommended that a Special Committee be formed of members of the Community who bring relevant expertise to advise and support us with the next steps involved in pursuing the current land transfer proposal and its future development. The committee will provide regular updates and recommendations for action no less than monthly prior to the monthly Auxiliary meeting.

A motion was made to form this Special Committee (to be named, the Weaver Mountain Regional Facility Property Committee”). Karen and Chief Bomar will appoint members to this committee, and members of the Auxiliary, while welcome to the meetings, are not required to attend them.

Motion made by: Angie D. Second: Lori Vote: Approved: 17-0

The first meeting for this Special Committee is to be held on January 15th, 2024, at 10AM at the Historic School House.

Judy also reminded us that with this size of a donation, we will need to consider budgeting for accounting expenses when it is time for us to prepare our 2024 taxes.

Committee Reports:

A recap of committees and focus for 2024 was shared, and confirmation of whether anyone is interested in leading/changing committees. A revised description of the committees is attached. Sue Bernard would like to be on the Events committee

Community Outreach & Membership Committee:

- New website design is in process
- A new list of members of our Auxiliary will be sent out via email.

Events Committee:

- Fire Crew Training on Saturday, January 13th will have approximately 20 people. We will be serving pulled chicken, salad, chips, and cookies for dessert.
- In February, the Fire District will be hosting multiple agencies for Wildland training at Model Creek school. We will discuss additional details at our February meeting.
- Chili/Bingo Night. See attached for an updated event checklist, assignments, and details. We will meet at Model Creek School on Saturday, January 20th at noon to set up and finalize logistics.

Grants & Funding Committee:

- Angie D. provided an update on her research related to our “Donate” button for the website: To set up the donate button through our contact at National Bank of Arizona, there is no fee, and we can get a card reader for no charge per event. There is a \$0.15 fee for credit cards and a \$10.00 monthly fee.

A motion made to move forward with this service, and: by Bethany Second: Pam
 Vote: Approved: 16-0

Additional Items to be discussed:

Christmas Elf Program:

- Our new Elf Program went very well this year. We are looking to put more families on our Elf Program next year.
- We also discussed planning a bit more in advance related to our shopping process to take advantage of pre-holiday sales, confirm and agree to our shopping list prior to shopping, etc.
- Thank you to Jackie Stephens (new member!) who has volunteered to provide our Christmas bags for our kiddos next December. She will create a mix of large and medium handmade bags. She also stated that there was no need to reimburse her for this next year as she enjoys doing this sort of thing, and already has some of the material.

Officers Report:

President: Nothing at this time

Corresponding Secretary: Kelley will do a thank you card for Nancy Logen and give it to Marcie to give to Nancy.

Vice President: Nothing at this time

Treasure's-Financial: Chief Bomar will send codes that are used for the fire department for expenses. All future expenses that are submitted should be accompanied by the appropriate expense form.

Recording Secretary: Nothing at this time

A motion was made to add an approval line to our new expense reports (Thank you, Lori, for drafting these for us) by: Judy Second: Marcie
 Vote: Approved: 17-0

Next Meeting Date/Time: Feb. 3rd, 2024, at 9AM at the Historic School House: Wear new shirts for our annual photo

Adjournment: Motion to adjourn meeting at 11:55am made by: Sue Second: Kelley
Vote: Approved: 15-0

On January 10, 2024, two motions were made via text to all members of the Auxiliary:

- 1) To update the pre-payment to the land surveyor to adjust the payee, as requested by their internal process AND to amend the amount to \$1,330.00 to account for the County Recorders fee
Motion made by: Angie D. Second: Lani, Vote: Approved: 19-0

- 2) Yavapai County requires a Minor Land Division Permit fee (\$210) due to the parcel split, and one of the parcels being less than 10 acres.
Motion made by: Lori Second: Lani Vote: Approved: 19-0

ANNUAL ELECTION OF OFFICERS: JANUARY 6th 2024

President: Nomination: Karen Stafford
Nominated by: Lani Beyle Second by: Angie Davis Approved: 16-0
Karen Stafford Accepted Nomination

Vice-President: Nomination: Angie Davis
Nominated by: Lani Beyle Second by: Kelley Paiz Approved: 16-0
Angie Davis Accepted Nomination

Recording Secretary: Nomination: Lani Beyle
Nominated by: Chris McCawley Second by: Marcie Theokas Approved: 16-0
Lani Beyle Accepted Nomination

Corresponding Secretary: Nomination: Kelley Paiz
Nominated by: Lani Beyle Second by: Lori Bomar Approved: 16-0
Kelley Paiz Accepted Nomination

Treasure's-Financial: Nomination: Judy Garner
Nominated by: Lani Beyle Second by: Kelley Paiz Approved: 16-0
Judy Garner Accepted Nomination

Treasure's Aide: Nomination: Angie Weishaar
Nominated by: Angie Davis Second by: Lori Bomar Approved: 16-0
Angie Weishaar Accepted Nomination

A motion was made by Angie Davis to remove Julie Deaton's name from the Auxiliary's checking account and have Karen Stafford, Angie Weishaar, and Judy Garner go to the bank and resign paperwork.
Second by: Kelley Paiz Approved: 17-0

Peoples Valley Fire Department Auxiliary Committees

Our committees will include the following: Events, Grants & QCOs, and Community Outreach & Membership. These committees will be advisory in nature and centered on discussing ideas, updates, and suggestions focused on bringing proposals and plans to our regular monthly meetings. This Committee structure will provide members with the opportunity to serve on the Auxiliary in a way that is most in line with their interests and play to their strengths, without being overly time consuming. Each Committee should decide committee meeting cadence and structure, with meetings called as needed and a minimum of three members (more is better!) per Committee to include at least one Board member.

We will make time for Committee reports in every monthly meeting as needed, so the full membership is updated, necessary items are voted on, and all members have full opportunity to participate in any & all Auxiliary events, activities, etc. The “Weaver Mountain Regional Facility & Property Committee” is included below as well.

Events	Grants & QCO	Community Outreach & Membership
<p>This committee will focus on our fundraising events, including:</p> <ul style="list-style-type: none"> Proposing an annual plan of activities to be considered through the remainder of the year, Establishing & maintaining a volunteer schedule for the Fire Department's monthly training lunches, Organizing assignments for event support from pre-planning through post-event feedback & follow up. <p><i>Note: All Auxiliary members will continue to assist with all events, but this committee will help organize and lead planning.</i></p>	<p>This committee will focus on exploring funding sources to support the growing needs of the PVFD & local community, including:</p> <ul style="list-style-type: none"> Researching various grant & funding opportunities in support of raising funds for the PVFD, Researching the possibility of qualifying as a "Qualified Charitable Organization (QCO)" such that donations made could count toward the annual tax credit, and Exploring the feasibility of establishing a "Donate" button on the Auxiliary page of the Peoplesvalleyfire.org website. 	<p>This committee will focus on promoting Auxiliary membership & outreach throughout the community, including:</p> <ul style="list-style-type: none"> Seeking opportunities to partner with other organizations, and ideas for promoting membership and our fundraising mission (i.e., monthly Yellow Sheet updates), Community efforts like: Yarnell Hill Fire Anniversary event Exploring ways to partner with PVFD Outreach efforts i.e., community-based first aid training, Firewise awareness, Roadside clean-up efforts.
Committee Focus Items for 2024		
<ul style="list-style-type: none"> Schedule/Plan for monthly training lunches. Events: <ul style="list-style-type: none"> Chili Bingo (1/20/24) Hoe Down (Spring) Weaver Mtn Fall Fest (Fall) 	<ul style="list-style-type: none"> Secure a donate button for our website Researching QCO status by Q3 Research & pursue grants and alternative funding sources. 	<ul style="list-style-type: none"> Updated Auxiliary brochure Updated Membership Application Help design new website Coordinate outreach activities throughout the community
Members		
Lanie Beale Sue Bernard Chris McCauley Dick Meyers Jane Meyers Bethany Strickland Marcie Theokas	Chief & Lori Bomar Angela Davis Judy Garner Ray Paiz* Karen Stafford Britteny Dwiggins	Lori Bomar Judy Garner Kelley Paiz Ray Paiz Bethany Strickland Karen Stafford

Weaver Mountains Regional Facility & Property Committee

The purpose of this seven person Committee is to advise and support the Peeples Valley Fire Department Corporation and Auxiliary with the next steps involved in pursuing the current land transfer proposal and its future development. This committee will provide regular updates and recommendations for action at monthly Auxiliary meetings.

Members

Shawn Bomar – Peeples Valley Fire District Chief

Karen Stafford – Peeples Valley Fire Department Corporation & Auxiliary

1. Robert Brandon
2. Ed Buscis
3. Lindon Gareis
4. Brian Lathrop
5. Mark Peterson
6. Neil Rifembark
7. Ron Rupert