

Peeples Valley Fire District  
PO Box 936, Yarnell, AZ 85362  
17275 W. Burning Bush Drive, Peeples Valley, AZ 86332

**BOARD OF DIRECTORS' MEETING MINUTES**

Location of Meeting Held: Old Peeples Valley School  
18205 S. Highway 89, Peeples Valley, AZ

**Thursday, June 22, 2023, 3:00 PM**

- 1. CALL TO ORDER:** Neil Rifembark, the chairperson, called the meeting to order at 3:35 PM.
- 2. PLEDGE OF ALLEGIANCE:** The pledge was led by Lew Theokas.
- 3. ROLL CALL OF BOARD:** x Neil Rifembark, x Phil Lobeck, x Wayne Keller, x James Jacobs, x Scott Mayer

**4. APPROVAL OF MINUTES**

Regular Session 05-18-2023

**Phil Lobeck** made a motion to approve the minutes from the 04-20-2023 board meeting.

**Seconded: Scott Mayer**

**Ayes: Wayne Keller, Neil Rifembark, Phil Lobeck, James Jacobs, Scott Mayer**

**Nays: 0**

**Abstain: 0**

**CALL TO PUBLIC:** Members of the community in attendance: **Lori Bomar, Shawn Bomar, Ray Paiz, Britteny Dwiggin, John Ross, Daniel Semler, Karl Kennedy, Lindon Gareis, and Lew Theokas.**

**Lori Bomar** discussed that if anyone wants to use school property, including the old school, a facility use agreement must be filled out and approved by the school board.

**Daniel Semler** stated that Spoon Road is impassable during certain circumstances, such as weather. He was seeking resources to help the property owners.

**5. REPORTS AND CORRESPONDENCE**

A. Fire Chief's Report:

❖ Number of Calls:

| Month | Number of EMS Calls | Number of Fire Calls | Number of MVA* Calls | Structure | Public Assi st |
|-------|---------------------|----------------------|----------------------|-----------|----------------|
| May   | 14                  | 4                    | 0                    | 0         | 1              |
| June  | 9                   | 4                    | 0                    | 0         | 0              |

\*MVA – Motor Vehicle Accident

\*\*Numbers for the current month are up to the date of the Board Meeting.

- ❖ Grants:
  - Continuing Safer Grant with Southern Yavapai Fire.
  - Continuing Hazardous Fuels Reduction Grant HFI-22-312.
  - Applied for Homeland Security Grant for communications.
  - Applied for Fire Prevention Grant for Wildland Coalition.
  - Applied for Hazardous Fuels Reduction Grant HFI-23.
- ❖ Personnel/Training: Currently have 23 personnel (8 EMTs, 3 EMRs).
- ❖ IROC Status: 12 are currently available due to fire assignments.
- ❖ Apparatus/Equipment: all operational
- ❖ Wildfire Mitigation: continuing with over 170 acres complete. T81 is on severity assignment in California.

B. Report from District Strategic Plan Development Committee:

- ❖ Updates on the strategic plan, lengthy process
- ❖ Plan review every two to three years, update every five years
- ❖ Discussion on the multipurpose building

C. Correspondence received by the Board: none

D. Auxiliary Report: While we did not hold a meeting in June, we have still been quite busy!

Back on Saturday, May 20th, we were excited to support Yarnell Days by passing out stickers, information about FireWise®, and raffling off some amazing Yeti tumblers too. Thank you to Auxiliary member volunteers Kris Brown, Ray Paiz, Angela Davis, Judy Garner, and Bethany Strickland for helping staff our table throughout the day. A special thank you to Fire Captain Lew Theokas for partnering with us all day and for the role he & Ray Paiz played in responding to the on-scene call/incident that day!

We also provided an amazing lunchtime feast for the Fire Crew's recent training day last Saturday. Thank you to Karl Kennedy for coordinating and cooking, Bethany Strickland for cooking as well, and for all the setup/clean-up work by Angela Davis, Chris McCawley, and Michael Hoffman.

Thank you to Marcie Theokas, who has collaborated with Linda Ma of Yarnell Fire on the Auxiliary's support of the 10th anniversary coming up on June 30th. We'll be providing cookies, lemonade, and water for those who attend the service.

Our next meeting will be July 1st @9AM @ Station 81, where we'll look forward to pursuing our new committee structure: Events, Grants & QCO, and Membership & Outreach.

*Submitted by: Karen Stafford, PVFD Auxiliary President, on 6.22.23*

## 6. BUSINESS

- A. Discussion/possible action to approve the May 2023 Treasurer's Report.
- **Scott Mayer** made a motion to approve the May 2023 Treasurer's Report.

- **Seconded: Phil Lobeck**
  - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**
- B. Discussion/possible action to approve June Warrant Requests.
- **Wayne** made a motion to approve the June Warrant Requests.
  - **Seconded: Scott Mayer**
  - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**
- C. Discussion/possible action to approve a Resolution for the 2023-2024 Budget.
- Resolution to Approve: **Wayne Keller** stated that Whereas, The PVFD Board is required to have a budget for the coming fiscal year, the budget committee has created a budget, the PVFD board approved the budget for publication and published the budget, and held a public hearing on the budget.
  - Be it resolved that the PVFD Board approve the budget for 2023-2024.
  - **Seconded: Phil Lobeck**
  - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**
- D. Discussion/possible action to apply for a rewards credit card to replace the current non-rewards card and designate a board member as the card manager.
- **Phil Lobeck** made a motion to table the above item for the next meeting.
  - **Seconded: Wayne Keller**
  - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**
- E. Discussion/possible action to approve the facility use agreement with Yarnell Elementary School District #52.
- **Phil Lobeck** made a motion to approve the facility use agreement with Yarnell Elementary School District #52.
  - **Seconded: Wayne Keller**
  - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**

**7. FUTURE AGENDA ITEMS; UPCOMING MEETING DATE**

- A. New Business Agenda Item Requests for the next Regular, Workshops and Other Meetings: 7.D.
- B. The next Board meeting is scheduled for July 20, 2023, at 3:00 PM.

**8. ADJOURNMENT: Neil Rifenbark** adjourned the meeting at 4:36 PM.

Respectfully Submitted by: Lori Bomar, Administration